

**2011-2012**  
**MEDICATION REQUEST FORM**

The NJ Department of Education; Office of Educational Support Services, recommends that **ALL MEDICATION (prescription and over the counter OTC)** must be accompanied by written permission from **BOTH** the **PARENT** and **PHYSICIAN**. The ESC follows the recommendation that permission is required from **BOTH PARENT AND PHYSICIAN** for administration of any medication. In order for a student to receive any medicine, including Tylenol or Advil, the nurse needs written permission from both the parent and the physician.

Prescription medication must be brought to school by the parent, unless other arrangements have been made with the nurse. It must be in the original prescription container, labeled with the name of the student, medication, dosage and name of the physician.

Any OTC medication must be brought to school by the parent in the original sealed container and labeled with the student's name. All medication is to be taken home by the parent when it is no longer needed or at the end of the school year. Unclaimed OTC medication shall be disposed of at the end of each school year.

All prescription and non-prescription medications should be provided by the parent/guardian along with: written permission of the child's physician and parent/guardian including the child's name, purpose of the medication, the time at which (or the circumstances under which) the medication shall be administered, and the length of time for which the medication is prescribed.

Only those medications which are medically necessary during school hours for a student's well being should be sent to school.

**NOTE: THE VERY FIRST DOSE OF THIS MEDICATION MAY NOT BE GIVEN AT SCHOOL.**

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NAME OF STUDENT \_\_\_\_\_ DOB \_\_\_\_\_

NAME OF MEDICATION \_\_\_\_\_

DOSAGE \_\_\_\_\_

TIME TO BE GIVEN \_\_\_\_\_

REASON FOR MEDICATION \_\_\_\_\_

MEDICATION TO BE GIVEN FROM \_\_\_\_\_ TO \_\_\_\_\_  
DATE DATE

HOW IT IS TAKEN \_\_\_\_\_  
EXAMPLE: BY MOUTH, INHALER, WITH FOOD, CRUSHED, ETC.

ADDITIONAL COMMENTS \_\_\_\_\_

\_\_\_\_\_  
PARENT SIGNATURE/DATE

\_\_\_\_\_  
PHYSICIAN SIGNATURE/DATE

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
TELEPHONE NUMBER

**ADDITIONAL MEDICATIONS**

NAME OF STUDENT \_\_\_\_\_ DOB \_\_\_\_\_

NAME OF MEDICATION \_\_\_\_\_

DOSAGE \_\_\_\_\_

TIME TO BE GIVEN \_\_\_\_\_

REASON FOR MEDICATION \_\_\_\_\_

MEDICATION TO BE GIVEN FROM \_\_\_\_\_ TO \_\_\_\_\_  
DATE DATE

HOW IT IS TAKEN \_\_\_\_\_  
EXAMPLE: BY MOUTH, INHALER, WITH FOOD, CRUSHED, ETC.

ADDITIONAL COMMENTS \_\_\_\_\_

NAME OF STUDENT \_\_\_\_\_ DOB \_\_\_\_\_

NAME OF MEDICATION \_\_\_\_\_

DOSAGE \_\_\_\_\_

TIME TO BE GIVEN \_\_\_\_\_

REASON FOR MEDICATION \_\_\_\_\_

MEDICATION TO BE GIVEN FROM \_\_\_\_\_ TO \_\_\_\_\_  
DATE DATE

HOW IT IS TAKEN \_\_\_\_\_  
EXAMPLE: BY MOUTH, INHALER, WITH FOOD, CRUSHED, ETC.

ADDITIONAL COMMENTS \_\_\_\_\_

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\_\_\_\_\_  
PARENT SIGNATURE/DATE

\_\_\_\_\_  
PHYSICIAN SIGNATURE/DATE

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
TELEPHONE NUMBER